

**ESSEX COUNTY BOARD OF TAXATION
REORGANIZATION BOARD MEETING AGENDA
MONDAY, MAY 3, 2021
9:00 AM**

THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF WHICH HAS BEEN PROVIDED TO THE NEWARK STAR LEDGER, A LOCAL NEWSPAPER AND SUCH NOTICE HAVING BEEN POSTED IN THE ESSEX COUNTY BOARD OF TAXATION.

- 1. ROLL CALL**
2. *Reorganization*
- 2A. *Approve April 8, 2021 Board Minutes*
3. *Approve Meeting Dates for the Coming Year*
4. *Motion to approve all appeals including Tax Court Pending, Affirmances, Stipulations and Withdrawals up to May 3, 2021*
5. *Appoint Kenya Kourkoulis OPRA Custodian of Records for the Tax Board*
6. *Update of Revaluations: 2022 East Orange, North Caldwell, Nutley, Orange & Roseland, 2023 Newark, 2024 Irvington, 2025 West Orange*
7. *Update of Deeds*
8. *Update of Appeals*
9. *Fairfield Assessor Letter*
10. *Confirming Signature stamps acceptable on documents*
11. *Essex Fells Filing Deadline Today*
12. *New Business*
13. *Public Speakers*
14. *Adjournment*

COMMISSIONERS

PRESENT

ABSENT

O'BRIEN, PRESIDENT	X	
DEFURIA	X	
GRODMAN	X	
JOHNSON	X	
MATARAZZO	X	
ADMIN. DURKIN	X	

Agenda can be amended at any time prior to meeting

A meeting of the Essex County Board of Taxation was held on Monday, May 3, 2021 at 9:13 AM at its office located at 50 South Clinton Street, East Orange, New Jersey.

1. **ROLL CALL**

President O'Brien, Commissioners DeFuria, Grodman, Johnson, Matarazzo and Tax Administrator Durkin were present at the meeting.

2. **REORGANIZATION**

A motion to nominate James Matarazzo for President of the Essex County Tax Board was made by President O'Brien, Seconded by Commissioner DeFuria, all in favor motion approved.

2A. APPROVAL OF APRIL 8, 2021 MINUTES

A motion to approve the minutes of April 8, 2021 was made by Commissioner Johnson, Seconded by Commissioner O'Brien, all in favor motion approved. Noted Commissioner DeFuria abstained.

3. **APPROVE MEETING DATES FOR THE COMING YEAR**

A motion to approve the following meeting dates:

May, 3, 2021, June 3, 2021, July no monthly meeting, however July 30, 2021 – 10 AM -Special Phone/Video Conference Meeting if needed, August no monthly meeting, September 14, 2021, October 1, 2021, November 4, 2021, December 16, 2021, January 10, 2022, February 3, 2022, March 3, 2022, April 7, 2022 and May 2, 2022 was made by Commissioner O'Brien, seconded by Commissioner DeFuria, all in favor motion approved.

4. **MOTION TO APPROVE ALL APPEALS INCLUDING TAX COURT PENDING, AFFIRMANCES, STIPULATIONS AND WITHDRAWALS UP TO APRIL 8, 2021 (Correction made to May 3, 2021)**

A motion to approve all appeals including Tax Court Pending, Affirmances, Stipulations and Withdrawals up to May 3, 2021 was made by Commissioner Grodman, Seconded by Commissioner O'Brien, all in favor motion approved.

5. **APPOINT KENYA KOURKOULIS OPRA CUSTODIAN OF RECORDS FOR THE TAX BOARD**

A motion to appoint Kenya Kourkoulis OPRA Custodian of Records for the Tax Board was made by Commissioner Grodman, Seconded by Commissioner O'Brien, all in favor motion approved.

6. UPDATE OF REVALUATIONS: 2022 EAST ORANGE, NORTH CALDWELL, NUTLEY, ORANGE & ROSELAND, 2023 NEWARK, 2024 IRVINGTON, 2025 WEST ORANGE

2022 East Orange Assessor Romal Bullock was not present at the meeting President Matarazzo read the monthly report filed by Tyler Technologies who is the Revaluation Company for East Orange.

2022 North Caldwell Assessor George Librizzi was not present at the meeting President Matarazzo read the monthly report filed by PPA who is the revaluation Company for North Caldwell.

2022 Nutley Assessor Edmund Brown was present at the meeting and reported that inspections are to begin on June 1, 2021.

2022 Orange Assessor Christopher Murray reported that Orange received its certification of their Tax Maps and are awaiting the signed contract with inspections expected to start on June 1, 2021.

Roseland Assessor Kevin Esposito was present at the meeting and said the Roseland Municipal Council passed a resolution on April 13, 2021 requesting the Essex County Tax Board extend their revaluation order from 2022 to 2023. Copy of said Resolution was not yet received at the Tax Board.

2023 Newark Assessor Aaron Wilson was not present at the meeting. Tax Administrator Durkin reported that she and Aaron discussed the extension of the Newark Revaluation from 2023 to 2025. Aaron is aware of the need of a Resolution from the Municipal Council requesting the extension. An extension is needed primarily due to Newark's Tax Maps revisions. The City of Newark is looking into a contract to assist with the Tax Map revisions.

2024 Irvington Assessor Silvia Forbes was present at the meeting and reported that they are awaiting the Tax Maps from the previous vendor to forward to Civil Solutions to work on revisions.

2025 West Orange Assessor Kevin Dillon was not present at the meeting so President Matarazzo read from his revaluation report.

Tax Administrator Durkin reported that all Assessors and Revaluation Companies with revaluations scheduled for 2022 are to be present at the June meeting to discuss the progress of their respective municipality's revaluations.

7. UPDATE OF DEEDS

As of March 11, 2021, twelve thousand nine hundred fifteen (12,915) deeds have been processed by staff. This number is approximately 30 more than processed last year at this same time period.

8. UPDATE OF APPEALS

As of today's date, two thousand five hundred twenty-five (2,525) Tax Appeals have been scheduled up until May 21, 2021.

9. FAIRFIELD ASSESSOR LETTER

Tax Administrator Durkin read a letter informing the Tax Board that Michael Leposky the Tax Assessor for Fairfield, has retired as of April 30, 2021. She also announced that Christopher Murray will be appointed to the position of Tax Assessor as of today's date for the Township of Fairfield.

10. CONFIRMING SIGNATURE STAMPS ACCEPTABLE ON DOCUMENTS

A motion confirming signature stamps acceptable on documents was made by Commissioner Grodman, Seconded by Commissioner DeFuria, all in favor motion approved.

11. ESSEX FELLS FILING DEADLINE TODAY

Today, May 3, 2021, is the deadline to file a Tax Appeal for Essex Fells.

12. NEW BUSINESS

Tax Administrator Durkin advised the Board Members that the Tax Board Offices will be moving to the Dr. Martin Luther King Jr. Complex in late June 2021. There will be a grand opening of the building on June 17, 2021. There are still a few details to work out concerning the layout of the office to be finalized.

Tax Administrator Durkin also reported that there will be a Cape May Conference this year and the information regarding the conference will be available in June.

13. PUBLIC SPEAKERS

Outgoing President O'Brien expressed her deep appreciation to the staff and assessors for their dedicated work through these trying times. The expression of appreciation was also extended by the Board Members.

14. ADJOURNMENT

A motion to adjourn at 9:35 AM was made by Commissioner O'Brien, Seconded by Commissioner Johnson, all in favor motion approved.

Respectfully Submitted
Joan Codey Durkin, CTA
Tax Administrator

JCD/el