

**ESSEX COUNTY BOARD OF TAXATION**  
**BOARD MEETING**  
**AGENDA**  
**Thursday, June 1, 2017**

**THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF WHICH HAS BEEN PROVIDED TO THE NEWARK STAR LEDGER, A LOCAL NEWSPAPER AND SUCH NOTICE HAVING BEEN POSTED IN THE ESSEX COUNTY BOARD OF TAXATION.**

1. ROLL CALL
2. Approval of May 2017 Board Minutes & May 8, 2017 Special Board Meeting
3. 2017 Appeal Hearings Extension Request - Approved
4. Revised Added/Omitted Board Meeting Date – Monday, December 18, 2017
5. Status of Deeds
6. Status of Appeals
7. Status of Revaluations 2018 Belleville & Montclair, 2019 Nutley
8. Motion to approve judgments rendered in May including and up to June 1<sup>st</sup>
9. Discussion Regarding Revaluations for Bloomfield, Fairfield, Glen Ridge, Livingston, Roseland & Verona
10. Orange Assessor Vacancy
11. New Business
12. Public Speakers
13. Adjournment

**COMMISSIONERS**

**PRESENT**

**ABSENT**

<b>MATARAZZO, PRESIDENT</b>	<b>X</b>	
<b>DEFURIA</b>	<b>X</b>	
<b>GRODMAN</b>	<b>X</b>	
<b>JOHNSON</b>	<b>X (arrived at 9:25)</b>	
<b>LINARES</b>	<b>X</b>	
<b>O'BRIEN</b>	<b>X (conference call)</b>	
<b>STEWART</b>	<b>X</b>	
<b>ADMIN. DURKIN</b>	<b>X</b>	

**\*\*Agenda can be amended at any time prior to meeting\*\***

A meeting of the Essex County Board of Taxation was held on Thursday, June 1, 2017 at 9:20 a.m. at its office located at 50 South Clinton Street, Suite 5200, East Orange, New Jersey.

## **1. ROLL CALL**

Upon roll call, the following members were present: President Matarazzo, Commissioners DeFuria, Grodman, Linares, O'Brien (conference call), Stewart, and Administrator Durkin. Commissioner Johnson arrived at 9:25

## **2. Approval of May 1, 2017 Board Minutes & May 8, 2017 Special Board Meeting**

Commissioner Stewart made the motion to approve the May 2017 Board minutes. Commissioner Linares seconded the motion and all were in favor. Commissioner Grodman abstained. .

## **3. 2017 Appeal Hearings Extension request - Approved**

Administrator Durkin stated that an extension was granted for tax appeal hearings and judgments until July 31, 2017.

## **4. Revised Added/Omitted Board Meeting Date – Monday, December 18, 2017**

Kenya Kourkoulis, Administrative Assistant stated that the December 2017 Board meeting will be on Monday, December 18, 2017 as well as the Added/Omitted Tax Appeal hearings.

## **5. Status of Deeds**

Kenya Kourkoulis, Administrative Assistant stated that 1,700 more deeds have been processed since this time last year.

## **6. Status of Appeals**

Ms. Kourkoulis stated all hearings with the exception of clean up dates for Maplewood, Millburn and South Orange would be completed in June.

## **7. Status of Revaluations 2018 Belleville & Montclair, 2019 Nutley**

### **2018**

**Belleville** – In attendance for the Township of Belleville Kevin Esposito, Tax Assessor, Mauro Tucci, Township Manager and Joseph Angelo, Assistant Township Attorney.

Kevin Esposito, Tax Assessor stated that the missing condominium deeds have been located and are being updated. Tax maps will be sent to Trenton on June 9<sup>th</sup>.

Discussion was had regarding the re-bid of the RFP, funding for the revaluation and the period to have it completed for 2018.

Administrator Durkin and the Board requested the Township keep them updated and to revisit the concerns at the September Board meeting.

**Montclair** – Administrator Durkin read the Revaluation monthly report into the meeting.

We have inspected approximately 3000 residential and 600 commercial properties to date. In addition, we are taking digital photos of the front, back, and any accessory buildings on the properties as we inspect them. We have daytime, evening, and Saturday appointments available for residents that request appointments. We are working on the neighborhood delineation as we move through the town.

### **2019**

**Nutley** – Edward Brown, Assessor stated that Pennoni Associations are on schedule to complete the tax map updates by June 16, 2017. The Commissioner still wants to hold off on the RFP. Progress is being made on the future development of the former Hoffman La Roche site. The Township has been holding frequent meetings with the developer with bi-monthly meetings scheduled.

Discussion regarding the redevelopment of Hoffman La Roche site, line items, Township election, etc.

## **8. Motion to approve judgments rendered in May including and up to June 1, 2017**

Commissioner Grodman made the motion to approve all appeals including Tax Court Pending, Affirmances, Stipulations and Withdrawals. The motion was seconded by Commissioner Linares. All were in favor.

## **9. Update regarding Revaluations for Bloomfield, Fairfield, Glen Ridge, Livingston, Roseland & Verona**

**Bloomfield** – Joe Pisauro, Tax Assessor stated the Township is interested in having GIS mapping done. Much discussion followed regarding GIS map-funding, line items, etc.

**Fairfield** – Administrator Durkin read into the minute's letter from Mike Leposky, SCGRE, CTA dated June 1, 2017.

Due to the fact that I have a prior commitment that cannot be changed. I will be unable to attend the board meeting scheduled for June 1, 2017 regarding the status of the revaluation for the Township of Fairfield. However, the following is submitted for your consideration.

1. Final submission of the tax maps were forwarded to the State May 24, 2017.
2. The Fairfield governing body along with me is well aware of the revaluation order and the necessary steps to complete the revaluation.

Commissioners requested a letter be sent to Mike Leposky, Tax Assessor requesting his attendance at the September 7, 2017 board meeting.

**Glen Ridge** - Administrator Durkin read the memo from George Librizzi, Tax Assessor into the minutes.

Please know the borough has the following to report concerning compliance with the board's revaluation order:

1. The tax maps have been updated and sent to the Division of Taxation for review.
2. The borough advertised the RFP for the revaluation and received one response from Professional Property Appraisers. I expect the governing body to award the contract sometime in June.

Commissioner DeFuria had to excuse himself from the meeting (9:50 a.m.)

**Livingston** – Lidia Dumytsch, Tax Assessor stated that the township is forming a citizen group for transparency to the revaluation process. Discussion followed regarding tax maps, RFP and period for the revaluation.

**Roseland** – Administrator Durkin read letter dated May 30, 2017 from Kevin Esposito, Tax Assessor into the minutes.

Since receiving the reval order, I have had meetings with Borough Administrator Maureen Chumachas regarding the timeline of the revaluation of the Borough of Roseland, by now she is well aware of the order and time line and has directed the Borough Engineer to begin updating the Tax Maps. I am working on the RFP, which will be advertised in early 2018. The Administrator is also preparing for the funding of the revaluation so we will be able to award timely.

**Verona-** Administrator Durkin read memo from George Librizzi, Tax Assessor into the minutes.

Please know the township has the following to report concerning compliance with the board's revaluation order:

1. Our engineer Jim Helb has indicated he sent the tax maps to the Division of Taxation for review.
2. The township advertised an RFP for the revaluation and received one response from Professional Property Appraisers. I will be recommending the award of same and would expect the governing body to award the contract sometime in June or early July.

Discussion was had regarding tax maps and RFP bids.

## **10. Orange Assessor - Vacancy**

Administrator Durkin stated that Mark Hendricks was hired to represent the Township for the appeals hearings since Barbara Williams resigned.

## **11. New Business**

Administrator Durkin stated that a phone conference is scheduled for Thursday, June 29, 2017 and July 25, 2017 to approve judgments.

## **12. Public Speakers**

No public speakers

## **13. Adjournment**

With no further business, Commissioner Linares made the motion to adjourn the meeting at 10:27 a.m. Commissioner Grodman seconded the motion. All were in favor.

Respectfully Submitted,  
Joan Codey Durkin

JCD/pms

