

**ESSEX COUNTY BOARD OF TAXATION
BOARD MEETING**

AGENDA

**Thursday, September 7, 2017
9:00 A.M.**

THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF WHICH HAS BEEN PROVIDED TO THE NEWARK STAR LEDGER, A LOCAL NEWSPAPER AND SUCH NOTICE HAVING BEEN POSTED IN THE ESSEX COUNTY BOARD OF TAXATION.

1. ROLL CALL
2. Motion to approve June 1, 2017 minutes and June 29th & July 25th Conference call minutes, no July or August 2017 Board Meeting
3. 2017 President's Report
4. Tax Rates to be approved: Belleville, Bloomfield, Caldwell, Cedar Grove, East Orange, Essex Fells, Fairfield, Glen Ridge, Livingston, Maplewood, Millburn, Montclair, N. Caldwell, Orange, Roseland, So. Orange, Verona, W. Caldwell & W. Orange
5. Status of Revaluations: 2018 Belleville & Montclair, 2019 Nutley
6. Update Regarding Revaluations: 2019 Fairfield, Glen Ridge, Livingston & Verona, 2020 Bloomfield & Roseland
7. Orange Assessor Vacancy
8. Status of Deeds; Closing of Previous Sampling Period
9. Status of Appeals
10. Public Speakers
11. New Business
12. Executive Session: Irvington Personnel Matter
13. Adjournment

COMMISSIONERS

PRESENT

ABSENT

MATARAZZO, JR, PRESIDENT

X

DEFURIA

X

GRODMAN

X

JOHNSON

X

LINARES

X

O'BRIEN

X

STEWART

X

ADMINISTRATOR DURKIN

X

*** AGENDA MAY BE AMENDED PRIOR TO BOARD MEETING***

A meeting of the Essex County Board of Taxation was held on Thursday, September 7, 2017 at 9:25 a.m. at its office located at 50 South Clinton Street, Suite 5200 East Orange, NJ.

1. ROLL CALL

Upon roll call, the following members were present: Commissioners DeFuria, Grodman, Linares, O'Brien, Stewart and Administrator Durkin. Commissioners Matarazzo and Johnson were not present.

2. Motion to approve June 1, 2017 minutes and June 29th & July 25th Conference call minutes, no July or August 2017 Board Meeting

June 1, 2017

Commissioner Grodman made the motion to approve the June 1, 2017 Board minutes. Commissioner Linares seconded the motion and all were in favor.

June 29, 2017 (Conference Call)

Commissioner Grodman made the motion to approve the June 29, 2017 Conference call meeting. Commissioner Linares seconded the motion and all were in favor.

July 25, 2017 (Conference Call)

Commissioner DeFuria made the motion to approve the July 25, 2017 Conference call meeting. Commissioner Stewart seconded the motion. All were in favor with the exception of Commissioner Grodman who abstained.

3. 2017 President's Report

Kenya Kourkoulis, Administrative Assistant stated that the 2017 President Report is completed. Commissioner DeFuria made the motion to approve the 2017 President Report. Commissioner Grodman seconded the motion. All were in favor.

4. Tax Rates to be approved: Belleville, Bloomfield, Caldwell, Cedar Grove, East Orange, Essex Fells, Fairfield, Glen Ridge, Livingston, Maplewood, Millburn, Montclair, N. Caldwell, Orange, Roseland, So. Orange, Verona, W. Caldwell & W. Orange

Commissioner DeFuria made a motion to approve the completed tax rates. Commissioner Grodman seconded the motion. Discussion was had regarding the three municipalities that have no tax rate which are Irvington, Newark and Nutley.

5. Status of Revaluations: 2018 Belleville & Montclair, 2019 Nutley

2018

Belleville –*Kevin Esposito, Tax Assessor stated that on August 16th all final revisions to the tax maps were delivered to the State of NJ Mapping Division. All the railroad changes to the tax maps have been approved now just waiting for final approval of the maps. The Town Manager advised that an ordinance for special emergency appropriation would be presented at the September 12 meeting before the Mayor and Council. Further discussion was had regarding the time to complete the revaluation. The Board requested Mr. Esposito to keep them updated.*

Montclair – George Librizzi, Tax Assessor stated the inspections of 6,200 residential properties are completed. All of the commercial properties have been inspected and are currently being priced. The residents can make appointments with questions or concerns during the daytime, evenings and Saturdays.

2019

Nutley – Ed Brown, Tax Assessor stated that the revised tax maps were sent to Trenton on August 3rd. The Engineering Company has been making the final revisions to the maps with a few issues remaining. Discussion was had regarding RFP timeframe, State aid for the Township, etc.

6. Update Regarding Revaluations: 2019 Fairfield, Glen Ridge, Livingston & Verona, 2020 Bloomfield & Roseland

2019

Fairfield – Michael Leposky, Tax Assessor stated tax maps were submitted to the State June 14, 2016. After several letters back and forth concerning discrepancies between the State and Township Engineer, the State returned the maps July 17, 2017 requesting block and lot issues. A meeting is scheduled with the consulting company September 7, 2017 to resolve these issues. The RFP and the funding still are not in place.

Discussion followed regarding the RFP, funding, etc. The Board suggests Township officials attend next Board meeting.

Glen Ridge – George Librizzi, Tax Assessor stated the tax maps were submitted to the State on June 30, 2017. The state returned the maps on August 2, 2017 with list of corrections. All corrections were made. My expectation the maps will be approved the latest being mid-September.

The RFP process is completed and the project was awarded to Professional Property Appraiser, Inc. The funding is in place and waiting for the tax maps to be approved.

Livingston- Lidia Dumytsch, Tax Assessor stated that on July 6, 2017 a RFP was advertised for updating tax maps. The RFP responses were due on August 2, 2017. Working on the RFP for the revaluation firm and expect this to go out to bid sometime in October 2017.

Verona – George Librizzi, Tax Assessor stated tax maps were approved by the State on June 29, 2017. The RFP is completed and the project was awarded to Professional Property Appraiser, Inc. The funding is in place and waiting for the Division of Taxations Director signature.

2020

Bloomfield - Joe Pisauro, Tax Assessor stated that tax maps were previously sent to the Division for markups. In the process of writing an RFP for the updates of the tax maps. In October, I will be writing the RFP for the revaluation.

Roseland – Kevin Esposito, Tax Assessor stated that tax maps are being updated and will be mailed to the division in January 2018. The revaluation will be funded through a special emergency appropriation ordinance. RFP for the revaluation will be advertised in February 2018. I hope that pending map approval in March 2018, RFP will be granted with fieldwork to begin in January 2019.

7. Orange Assessor Vacancy

Administrator Durkin stated she thinks an Assessor will be hired shortly.

8. Status of Deeds; Closing of Previous Sampling Period

Kenya Kourkoulis, Administrative Assistant stated sample period closed on June 30, 2017 with 2,400 more deeds than last year.

9. Status of Appeals

All appeals are completed.

10. Public Speakers

No public speakers

11. New Business

Administrator Durkin stated she is interested in purchasing new tablets for Assessors and Commissioners. BRT will be here on the October 2, 2017 meeting for a seminar that will be two credits for the Assessors. Much discussion was had regarding digital tax mapping.

Commissioner DeFuria had to leave meeting at 10:09 a.m.

12. Executive Session: Irvington Personnel Matter

Commissioner Grodman motioned to close meeting and to go into Executive Session at 10:09 a.m... Commissioner Linares seconded the motion. All were in favor. Commissioner Linares motioned to go back to regular meeting at 10:42. Commissioner Stewart seconded the motion. All were in favor.

13. Adjournment

Commissioner Grodman made the motion to adjourn meeting at 10:10 a.m. Commissioner Linares seconded the motion. All were in favor.

Respectfully Submitted,
Joan Codey Durkin

JCD/pms